



OPERATIONAL PROCEDURES LIST

October 15th, 2020

Please review the following list of items regarding our operations and sanitation process. Our team is committed to keeping you and your guest's safe during these unprecedented times.

Your Responsibility:

To protect yourself and others:

- **Practice physical distancing (at least 2 metres apart)**
- **Wash hands often with soap and water for at least 20 seconds**
- **Cover coughs and sneezes with a tissue or your elbow**
- **Avoid touching your face with unwashed hands**
- **Avoid travel outside of Canada**
- **Watch for COVID-19 symptoms: cough, fever, shortness of breath, runny nose or sore throat**

Follow mandatory self-isolation requirements:

- **14 days if you recently returned from travel outside of Canada or are a close contact of someone who has tested positive for COVID-19, plus an additional 10 days from the onset of symptoms, should they occur, whichever is longer**
- **10 days minimum if you develop any COVID-19 symptoms, or until the symptoms resolve whichever is longer**

Town of Canmore adopts mandatory mask wearing with new Bylaw (August 7th):

As a result of recommendations made by Alberta Health Services and the adoption of mandatory mask bylaws in the major Alberta cities as well as the Town of Banff, yesterday afternoon the Town of Canmore unanimously passed a Mandatory Mask Bylaw which goes into effect in our area beginning noon this Friday, August 7th. Signage will be posted at the entrances of the clubhouse outlining the new bylaw procedures.

Although businesses are not required to enforce the bylaw, enforcement by the Town of Canmore will be in place. The bylaw department will focus on education prior to the handing out of any tickets, which has been set at \$100.

The implications for all of us here at Stewart Creek is that you will be required to wear a mask or face covering in the public areas of the clubhouse. This includes washrooms, main foyer, staircase areas, golf shop, dining room, lounge and patio until you are seated for F&B service. Masks are not required when outside of the building, in parking areas, practice areas or on the golf course.

The club's [Operational Procedures List](#) for COVID-19 has been updated to reflect the new Town of Canmore bylaw requirements for August 7th.

Fall & Winter Guidelines:

Clubhouse:

- **The clubhouse will open in conjunction with our Pro-shop and Restaurant hours. Limited seating capacity will be available so that we can ensure proper social/physical distancing as directed by Alberta health services. Our Pro-shop will be open Wednesday to Saturday from 9:00am to 4:00pm. The clubhouse restaurant will be open Thursday to Saturday from 5:00pm until 9:00pm for dinner service and Saturday/Sunday from 9:30am until 1:30pm for brunch. **Reservations are encouraged, please visit www.stewartcreekgolf.com for online bookings.***
- Hand sanitizers have been placed throughout the clubhouse and property for visitor and employee safety.
- Major touch points will be disinfected throughout the day and cleaning schedule maintained for review.
- Table settings will be for single use only and will be sanitized prior to the next seating.
- The main floor washrooms are available for use and we ask that each guest observes proper physical distancing protocol. We recommend one person using the washroom facility at a time.
- Access to the member locker rooms will be permitted for members only. The majority of the seating has been removed for your safety.
- Members club storage, shower facilities, steam rooms and fitness area will remain closed until further notice.

Food & Beverage

- The clubhouse restaurant will be open Thursday to Saturday from 5:00pm until 9:00pm for dinner service. We will also be open Saturday and Sunday from 9:30am until 1:30pm for brunch Service.
- Because service will be within the 2-meter physical distancing requirement as set forth by AB Health Services, all service staff in the restaurant will wear face masks.

- Upon arrival to your seat, your server will welcome you and offer you hand sanitizer prior to taking any order for beverages or food.
- A QR scan code has been placed on tables for electronic access of the menu on your phone. Paper menus are available upon request.

Golf Shop

- **Golf shop is open Wednesday to Saturday from 9:00am to 4:00pm**
- Credit card and debit card transactions for payment will be the payment forms accepted (**cash will not be accepted**), use tap feature when applicable.
- Staff will be disinfecting POS area at regular intervals throughout day and will disinfect credit card terminal after every use.
- Staff will assist with retail purchases ensuring proper physical distancing. Any merchandise that is handled and not purchased will be steamed and then quarantined for 24 hours prior to resale.
- Merchandise fitting room is available for fittings and will be on a regular cleaning schedule.

Member Locker Room

- Access to the member locker rooms will be permitted for members only. The majority of the seating has been removed for your safety.
- Member shower facilities, steam rooms and fitness area will remain closed until further notice.

Thank you for your patience and understanding. Our Stewart Creek Procedural Operations list will be updated regularly as restrictions are lifted. Please check the website at www.stewartcreekgolf.com for regular updates.

Stewart Creek Management